



Application for a Part B permit

Environmental Permitting (England and Wales) Regulations 2010

Introduction

When to use this form

If you are sending an application to a Local Authority under the Environmental Permitting (England and Wales) Regulations 2010 and the installation requires an air pollution control permit (known as "Part B" installations).

Before you fill in this form

Do please read relevant parts of the Defra general guidance manual. Chapter 4 is about making an application, Chapter 7 is about how permits are decided, and Chapter 12 gives the meaning of Best Available Techniques (BAT). Other chapters introduce the Regulations and give information about various issues.

You also need to read the relevant process guidance note to see what standards and requirements are likely to be expected of your installation.

Pre-application discussions

It is usually sensible to talk to one of our pollution control officers before you complete and submit the application. Contact []

Which parts of the form to fill in

Please fill in as much of it as possible and enclose the appropriate fee. Then send it to:

Maldon District Council, Princes Road, Maldon Essex CM9 5DL

Other documents you may need to submit

You will need to send us various other documents. The application form tells you which ones. It will be simplest for all concerned if you give a reference number for each document and record it on both this form and on the document itself. Please use any existing documents where you can and they are suitable.

Using continuation sheets

Feel free to use a continuation sheet, but you need to clearly identify where you have done so.

Copies - not relevant for e-applications

Copies - *not relevant for e-applications*

You do not need to send multiple copies of this form, consultation is not required to transfer a permit.

If you need help and advice

We have made the form as straightforward as possible, but please get in touch with us at the local authority address given above if you need any advice on how to set out the information we need.

A1 Applicant details

A1.1 Name of the installation

UNIVERSAL SERVICES (SPORTS EQUIPMENT) LIMITED

A1.2 Please give the address of the site of the installation

BECKINGHAM BUSINESS PARK

TOWNSTREET MAJOR, MALDON, ESSEX

Postcode CM9 8LZ Telephone 01621 868700

A1.3 Permit reference number

MKD/EP2/B/005

A2.1 The Operator – Please provide the full name of company or corporate body

CONNOR ANNET, SUSAN JANE LINDSAY - STEWART
ELAINE HELEN REARDON

Trading/business name (if different)

TA UNIVERSAL SERVICES

Registered Office address

BECKINGHAM BUSINESS PARK

TOWNSTREET MAJOR, MALDON

ESSEX Postcode: CM9 8LZ

Principal Office address (if different)

N/A

Postcode: _____

Please indicate which address correspondence concerning this transfer should be sent to.

PERMIT AND PERMIT

A3.1 Who can we contact about your application to transfer your permit?

It will help to have someone who we can contact directly with any questions about your application. The person you name should have the authority to act on behalf of the operator - This can be an agent or consultant

Name JOHN LOYCE

Position GENERAL MANAGER

Address UNIVERSAL SERVICES (SPORTS EQUIPMENT) LIMITED

BECKENHART BUSINESS PARK, TOLLSTUNT

MAJOR, MAHDON Postcode CM9 8LZ

Telephone number 01621 868700

Fax number 01621 860697

email address phrayce@universalservicesuk.co.uk

A4 The proposed transferee - Please provide the full name of company or corporate body

UNIVERSAL SERVICES (SPORTS EQUIPMENT) LIMITED

Trading/business name (if different)

HA UNIVERSAL SERVICES

Registered Office address

BECKENHART BUSINESS PARK, TOLLSTUNT

MAJOR, MAHDON, ESSEX

Postcode CM9 8LZ

Principal Office address (if different)

AS ABOVE

Postcode

Company registration number

05381217

Please indicate which address correspondence concerning this transfer should be sent to.

A4.1 Who can we contact about your application to have this permit transferred to you?

It will help us to have someone who we can contact directly with any questions about the application to transfer this permit to you. The person you name should have the authority to act on behalf of the operator. This can be an agent or consultant rather than the operator.

Name JOHN ROYCE

Position GENERAL MANAGER

Address UNIVERSAL SERVICES (SPORTS EQUIPMENT) LIMITED
BECKINGHAM BUSINESS PARK, TOLLINGTON MAJOR,
MANDON, ESSEX Postcode CF9 8LZ

Telephone number 01621 868700

Fax number 01621 860697

email address johnroyce@universalservices.uk.co.uk

B1 Do you wish to transfer the permit in whole or in part?

Transfer whole permit

Partial transfer

In the case of partial transfer only please fill in the table below with details of which parts of the installation are to be transferred to the proposed transferee, 'the transferred unit', and which parts of the installation will be retained by the original operator.

In Column 1, Box A, Activities in the stationary technical unit which are to be retained by the operator

Please identify all activities listed in Schedule 1 to the EP Regulations that are proposed to be retained by the original operator in the stationary technical unit of the installation.

In Column 1, Box B, Directly associated activities which are to be retained by the operator

Please identify any directly associated activities that are proposed to be retained by the original operator on the same site which:

- * have a technical connection with the activities in the stationary technical unit
- * could have an effect on pollution

The transferred unit

In Column 1, Box A(i), Activities in the stationary technical unit which are to, or have, ceased operation.

Please identify all activities listed in Schedule 1 to the EP Regulations that are proposed to transfer to the proposed transferee in the stationary technical unit of the installation.

In Column 1, Box B(i), Directly associated activities which are to, or have, ceased operation

Please identify any directly associated activities that are proposed to be transfer to the proposed transferee on the same site which:

- * have a technical connection with the activities in the stationary technical unit
- * could have an effect on pollution

In **Column 2, both Boxes A and B**, please quote the Chapter number, Section number, A(2) or B, then paragraph and sub-paragraph number as shown in Part 2 of Schedule 1 to the EP Regulations [For example, *Manufacturing glass and glass fibre where the use of lead or any lead compound is involved*, would be listed as Chapter 3, Section 3.3, Part B(b)].

B1.1 Installation table for partial transfer of permit

COLUMN 1	COLUMN 2
Box A Activities to remain be retained by the original operator in the Stationary Technical Unit	Section in Schedule 1 of the EP Regulations
Box B Directly associated activities to be retained by the original operator in the Stationary Technical Unit	Section in Schedule 1 of the EP Regulations
Box A(l) Activities proposed to be transfer to the proposed transferee	Section in Schedule 1 of the EP Regulations
Box B(l) Directly associated activities proposed to be transfer to the proposed transferee	Section in Schedule 1 of the EP Regulations

B.1.2 Site Maps

You do not need to provide a site map in the case of an application to transfer the whole of your permit.

In the case of partial transfer of the permit only please provide:-

* A suitable plan or map showing the activities on the site which are to be retained by the original operator and the activities which are proposed to transfer to the proposed transferee (the transferred unit) within the extent of the installation.

Doc Reference N/A

B2 Additional information

B 2.1 Please supply any additional information which you would like us to take account of in considering this application for transfer.

Doc Reference N/A

C1 Fees and Charges

The enclosed charging scheme leaflet gives details of how to calculate the fee for an application to transfer a permit. Your application cannot be processed unless the correct fee is enclosed.

C1.1 Please state the amount enclosed as a fee for this application.

£ 162.00 (cheques should be made payable to []) ALREADY PAID .

We will confirm receipt of this fee when we write to you acknowledging your transfer application.

C1.2 Please give any company purchase order number or other reference you wish to be used in relation to this fee.

C3 Commercial confidentiality

C3.1 Is there any information in this application to transfer, or partially transfer your permit, that you wish to justify being kept from the public register on the grounds of commercial confidentiality ?

No

Yes

Please provide full justification, considering the definition of commercial confidentiality within the EP regulations.

Doc Reference N/A

C3.2 Is there any information in the application to transfer, or partially transfer your permit, that you believe should be kept from the public register on the grounds of national security ?

No

Yes

Do not write anything about this information on the form. Please provide full details on separate sheets, plus provide a copy of the transfer application form to the Secretary of State/Welsh Ministers for a Direction on the issue of National Security.

C4 Data Protection

The information you give will be used by the Local Authority to determine your application to transfer, or partially transfer your permit. It will be placed on the relevant public register. We may also use and or disclose any of the information you give us in order to:

- consult with the public, public bodies and other organisations,
- carry out statistical analysis, research and development on environmental issues,
- provide public register information to enquirers,
- make sure you keep to the conditions of your permit and deal with any matters relating to your permit
- investigate possible breaches of environmental law and take any resulting action,
- prevent breaches of environmental law,
- offer you documents or services relating to environmental matters,
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows)
- assess customer service satisfaction and improve our service.

We may pass on the information to agents/ representatives who we ask to do any of these things on our behalf.

It is an offence under regulation 38 of the EP Regulations, for the purpose of obtaining the transfer, or partial transfer of a permit (for yourself or anyone else) to:

- make a false statement which you know to be false or misleading in a material particular,
- recklessly make a statement which is false or misleading in a material particular.

If you make a false statement

- we may prosecute you, and
- if you are convicted, you are liable to a fine or imprisonment (or both).

C5 Declaration by transferees*: previous offences (delete whichever is inapplicable)

I/We certify

EITHER

No offences have been committed in the previous five years which are relevant to my/our competence to operate this installation in accordance with the EP Regulations.

OR

~~The following offences have been committed in the previous five years which may be relevant to my/our competence to operating this installation in accordance with the regulations: —~~

C6 Declaration

C6.1 Signature of current operator(s)*

I / We certify that the information in this transfer application is correct. I / We apply for a transfer of an existing permit in respect of the particulars described in this transfer application (including supporting documentation) I / We have supplied.

Please note that each individual operator must sign the declaration themselves, even if an agent is acting on their behalf.

For the transfer application from: GOWD ALBERT, SUSAN JANE, STEWART, ELAINE REAGAN, TIA
Installation name: UNIVERSAL SERVICES

Signature [Signature]

Name JOHN LOYCE

Position GENERAL MANAGER

Date _____

Signature _____

Name _____

Position _____

Date _____

* Where more than one person is defined as the operator, all should sign. Where a company or other body corporate – an authorised person should sign and provide evidence of authority from the board of the company or body corporate.

* Also see paragraphs 25.15-25.20 of Part A of the General Guidance Manual in cases where transfer is due to the death of a sole operator or the current operator cannot be found

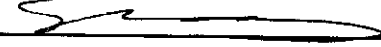
C6.2 Signature of the proposed transferee(s)* applying to take over responsibility for the permit or part of the permit

I / We certify that the information in this transfer application is correct. I / We apply for a permit in respect of the particulars described in this transfer application (including supporting documentation) I / We have supplied.

Please note that each individual operator must sign the declaration themselves, even if an agent is acting on their behalf.

For the transfer application to:

Installation name: UNIVERSAL SERVICES (SPORTS EQUIPMENT) LIMITED .
TIA UNIVERSAL SERVICES

Signature 

Name JOHN JOYCE

Position GENERAL MANAGER

Date _____

Signature _____

Name _____

Position _____

Date _____

** Where more than one person is defined as the proposed transferee, all should sign.
Where a company or other body corporate – an authorised person should sign and provide evidence of authority from the board of the company or body corporate.*